

Klamath Falls City Schools Acceptable Use Agreement - Staff

Please read this document carefully before signing.

Internet access is available to students and staff in the Klamath Falls City Schools. Our goal in providing this service is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Klamath Falls City Schools has taken precautions to restrict access to controversial materials. However, absolute restrictions are not possible due to the nature of the Internet. Klamath Falls City Schools believes that the advantages of Internet use outweigh the disadvantages.

Smooth operation of the network relies upon the proper conduct of the end users, who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical and legal utilization of the network resources. If a Klamath Falls City Schools user violates any of these provisions, his or her account may be restricted or terminated and future access could possibly be denied. The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) this document.

Internet - Terms and Conditions

- 1) **Acceptable Use** - The use of your account must be in support of education and research and consistent with the educational objectives of the Klamath Falls City Schools. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. Use for commercial activities, product advertisement, or political lobbying is generally not acceptable.
- 2) **Privileges** - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as deemed necessary. The administration, faculty, and staff of Klamath Falls City Schools may request the system administrator to deny, revoke, or suspend specific user accounts.
- 3) **Network Etiquette** - You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:
 - a) Be polite. Do not get abusive in your messages to others.
 - b) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
 - c) Do not reveal your personal address or phone numbers of students or colleagues.
 - d) Do not use the network in such a way that you would disrupt the use of the network by other users.

- 4) Klamath Falls City Schools makes no warranties of any kind, whether expressed or implied, for the service it is providing. Klamath Falls City Schools will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. Klamath Falls City Schools specifically denies any responsibility for the accuracy or quality of information obtained through its services. KFCS also assumes no financial responsibility.
- 5) Security - Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a system administrator or your District Internet Coordinator. Do not demonstrate the problem to other users. Do not use another individual's account. You are responsible for any activity on your account. Students are not permitted to use computers logged in with staff accounts. Attempts to logon to the network as a system administrator will result in cancellation of user privileges. Attempting to acquire other user's passwords is strictly prohibited. Any user identified as a security risk or having a history of violating our or other computer systems may be denied access to the network.
- 6) Vandalism - Vandalism is defined as any malicious attempt to harm or destroy the hardware, peripherals, server, or any other equipment associated with the network.
- 7) Hacking - Hacking is defined as any malicious attempt to harm or destroy data of another user, Internet, or attempting to gain unauthorized access to any network resources. This includes, but not limited to, the uploading or creation of computer viruses.
- 8) Electronic Mail - Email is not guaranteed to be private. System administrators may have access email. Email sent over the Internet is subject to interception by outside sources. Messages relating to or in support of illegal activities may be reported to the authorities. All communications accessible via the KFCS network should be assumed to be the property of KFCS.

Internet Use Agreement signature section

I understand and will abide by the above Internet Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action or legal action may be taken.

User Name
(print) _____

User Signature: _____ Date: _____