

**KLAMATH FALLS CITY SCHOOLS
REGULAR BOARD MEETING
June 10, 2013**

PLACE: A regular board meeting of the Klamath Falls City Schools was held at the Lucile O'Neill Education Center at 1336 Avalon, Klamath Falls, OR.

BOARD OF DIRECTORS

Donnie Boyd, Chair
Rick Vaughn, Vice-Chair
Bill Jennings
Minda Milani
Trina Perez
Dr. Robert Sears
Lori Theros

OTHERS

Dr. Paul Hillyer, Superintendent
Dr. Bill Feusahrens, Personnel
Shelly Hunt, Special Education
Pat Baldini, Business Manager
Gerard Collins, Federal Programs
Mike Herron, Mills Elementary
Maureen Lundy, KFEA Rep
Jeff Bullock, KUHS
Bill Sigars, ECI
Daymond Monteith, Ponderosa
Charlene Herron, KUHS
Tonie Kellom, Adult Ed
Michael Moore, Citizen
Tony Swan, Fairview
Barbara Headden, Conger
Jennifer Cole, EagleRidge High
Ruth Krieger, Roosevelt
Cheri Howard, KFACE Rep
Samantha Tipler, Herald and News
Shaw Nee Stearns, Board Secretary
Other Interested Persons

1.0 PRELIMINARY BUSINESS

1.1 Call to Order: The board meeting was called to order by Chair Boyd at 6:39 p.m.

1.2 Public Welcome: Mr. Boyd gave a public welcome to audience members.

1.3 Public Forum: None

1.4 Superintendent's Comments:

- a. The Superintendent recognized Michael Moore, Bill Jennings, and Dr. Sears as new and continuing board members through the recent election process.
- b. Mills' students were acknowledged for the art work in the boardroom.
- c. Superintendent's Student Council: Seventeen students were selected from each school site; two students from each elementary and junior high, one from Link River, and four from Klamath Union High School to meet with the superintendent on a quarterly basis. The students met with the superintendent on a quarterly basis to discuss issues at each school site and make recommendations for improvements. Each student was recognized for their time and effort on this committee.

The board meeting of the Klamath Falls City Schools recessed the meeting at 6:58 p.m. to recognize Rick Vaughn as a resigning member of the school board and reconvened at 7:12 p.m.

1.6 Gifts to the District:

DONOR	SITE	ITEM
Washington Federal	KFCS	*12 Hewlett Packard Dual Core Windows PCs * 15 LCD monitors (19") *8 Hewlett Packard Laser Printers, including one LaserJet 9050 that has replaced the failing LaserJet 9000 in the business office. *2 maintenance kits for the LaserJet 9050 printers

2.0 CONSENT AGENDA:

- 2.1 Approval of Minutes
- 2.2 Approval of Agenda
- 2.3 Approval of Personnel Agenda

It was moved by Bill Jennings seconded by Rick Vaughn and carried to approve the Consent Agenda as presented.

3.0 REPORTS

- 3.1 Ponderosa School Report: Daymond Monteith, Dena Haudenschild, Amy Hill, Mitch Mueller, and Kurt Lonner at Ponderosa provided their annual board report. The report focused on the Student Excellence and Collaborative Excellence Aims. Specific topics included: partnerships with Junior Achievement, our new model for delivering special education/intervention and PLC implementation. Also, under the Operational Excellence Aim, Ponderosa provided an overview of the current progress toward transitioning sixth grade to the middle school.
- 3.2 Klamath Institute, Adult Ed, & River Academy Report: Tonie Kellom reported to the board on KI and the graduates this year. This was the first full year of Klamath Falls City Schools' home school program, River Academy. Third quarter ADM was at 20.2 students and should finish with about a 21 ADM count. There were as many as 26 students enrolled with a goal next of 25 students/ADM.
- 3.3 Monthly Financial Report: A revenue and expenditure summary report/projection that includes transactions through May 31, 2013, was distributed.
- 3.4 Review and Self-Evaluate Using Board Operation Principles: Board members used their self-evaluation ratings and comments to set board-operation goals for the 2013-14 school year. This information was also used to determine any adjustments in board-operating procedures for 2013-14.

Comments:

- a) Board members should be required to provide some comments on some of the principles.
- b) The board has not had a significant training in any specific area for awhile. Ideas can be brought back from the Summer Board Training.
- c) The board could set up a workshop to discuss these ideas.
- d) A discussion item will be if the district wants to go out for a bond regarding KUHS.
- e) The principals will be sharing with the board in August their Strategic Plans for the next year.
- f) Doing more at the state level. The Superintendent did invite Senator and Representative Whitsett to one of our board meetings, but their schedules did not allow them to attend.

The board self-evaluating survey will continue next year unchanged.

4.0 UNFINISHED BUSINESS:

4.1 New and Revised Policies:

- New Policy: Cell Phones –EGACA: The district currently does not have a policy regarding district-owned cell phones. This policy will fill that void and provide notice that any type of communication made from a district-owned cell phone may be a public record.
- Revised Policy: Qualifications and Duties of the Superintendent – CBA: This revision more accurately reflects the duty of the board to approve the appointments, renewals, contract extensions, contract nonrenewals, contract nonextensions, or dismissals of licensed staff.
- Revised Policy: Mother-Friendly Workplace – GBDA: This revision clarifies that breast feeding is not a required component of board policy.
- Revised Policy: Compulsory Attendance – JEA: Previously, students had to notify and receive acknowledgement from the ESD before withdrawing from school for home schooling. This revision removes the requirement to receive acknowledgement from the ESD before the student is withdrawn.

It was moved by Lori Theross, seconded by Minda Milani and carried to approve the four above-mentioned policies.

5.0 NEW BUSINESS

- 5.1 Approval of EagleRidge Charter School Contract: The current EagleRidge Charter agreement expires at the end of June 2013. A group of Klamath Falls City Schools' administrators has reviewed the agreement with EagleRidge representatives and made changes, as necessary, to improve our contract.

It was moved by Rick Vaughn, seconded by Trina Perez and carried to approve the five-year extension of the EagleRidge Contract.

- 5.2 Approval of Code of Conduct and Student Handbooks: The administration has been working on revising the Student Handbooks and Code of Conduct for the 2013-14 school year. **Comment:** Doing more at the state level. The Superintendent did invite Senator and Representative Whitsett to one of our board meetings, but their schedules did not allow them to attend.

It was moved by Bill Jennings, seconded by Minda Milani and carried to approve the Code of Conduct and Student Handbooks.

- 5.3 Approval of Partners and Representatives for Insurance, etc.;

The Administration recommends the selection of the following District partners and representatives:

- Insurance Services: Great Basin Insurance
- Audit Services: Molatore, Scroggin, Peterson, & Co., LLP
- Legal Counsel (including, but not limited to, the following individuals and members of their corresponding firms):
 - General Legal Counsel: Donald Crane, Attorney at Law
 - Other Consulting Attorneys:
 - * The Hungerford Law Firm
 - * Ann L. Sherman, Preston Gates Ellis, LLP

- OSBA Legal Services

Lori Theros declared a potential conflict as an OSBA School Board member and abstained from the vote.

It was moved by Bill Jennings, seconded by Trina Perez and carried to approve the Partners and Representatives as presented.

- 5.4 Approval of Klamath Tribal Health & Family Services and IYS Program Evaluations: Pat Baldini and Bill Feusahrens met with representatives of Klamath Tribal Health & Family Services and reviewed our contract that provides educational services for their Regional Treatment Center. The added language (colored in blue) provides clarity and some legal protection.

Lori Theros declared a potential conflict because she is employed by the Tribe and abstained from the vote.

It was moved by Bill Jennings, seconded by Minda Milani and carried to approve the Klamath Family Tribal Health & Services and IYS Program Evaluations.

- 5.5 Approval of IYS and Klamath Tribal Health & Klamath Youth Regional Treatment Center Contracts: The Klamath Falls City School District has met with representatives of Klamath Tribal Health and Family Services and Integral Youth Services (IYS) and reviewed our contracts that provide educational services for their organizations.

The Klamath Tribal Health Contract has become a month-to-month contract with the expectation they will be out of service as of July 31, 2013. Pat Baldini and Tonie Kellom worked with the Tribe to depict the changes in the contract.

IYS Contract: 2C has been added by the Title Department to be consistent with Title IA guidelines

Lori Theros declared a potential conflict of interest as she is employed by the Tribe and abstained from the vote.

It was moved by Bill Jennings, seconded by Trina Perez and carried to approve the IYS and Klamath Tribal Health and Integral Youth Services Contracts.

- 5.6 Approval of Achievement Compact: The State of Oregon is requiring all districts to set numerical targets for the next school year in nine areas for each of nine subgroups. Therefore, there are 81 individual achievement goals that the district must set and agree to as their "Achievement Compact" for the 2013-14 school year. The goal of the "Compact" is to have specific targets accomplished by 2025: 100% of students graduate from high school, 40% achieve a 4-year college degree, and 40% receive a 2-year post secondary degree. These achievement targets are presented for your approval.

The numbers chosen for this first-year compact were based on the achievement of these subgroups in 2011-12 in the areas required where the information was available. Where information was not available, the numbers were based on percentages who have reached OAKS requirements in 2011-12. Using the achievement scores for these years, the percent of students proficient was subtracted from the 100% goal set by the state for 2025. The total years between these first achievement scores and 2025 was divided into the gap existing with 100%. From

these, the needed average increase per year was added to the base year. This formula and the resulting calculations were approved by the staff team assembled to review the plan.

It was moved by Lori Theros, seconded by Minda Milani and carried to approve the Achievement Compact as presented.

- 5.7 Approval of Employee Contracts: The six employee groups (KFEA, KFNA, CPOKF, & KFACE, Confidential, Business Manager, & Supervisors/Managers, and KFSA) have ratified the agreements reached between their respective bargaining teams and Klamath Falls City Schools. Each contains a 2% COLA increase in both 2013-14 and 2014-15 (July 1, 2013 – June 30, 2015). Further, there is a 5.4% increase in the insurance Cap the district pays toward the premium. In the spring of 2014, the district agrees to reopen the insurance article for further discussion.

Changes in individual contracts were reviewed by Dr. Feusharens (KFEA, CPOKF, KFACE, KFNA, Supervisors/Managers, KFSA, Confidential, and Business Manager).

Comments:

- a) Did not change early retirement plans for any employee group.
- b) A Contract Maintenance Committee will take care of issues as they occur.
- c) Donnie Boyd, Bill Jennings, and Rick Vaughn were thanked for the time spent on negotiations.

It was moved by Robert Sears, seconded by Lori Theros and carried to approve the following employee groups' contracts: KFEA, CPOKF, KFACE, KFNA, Supervisors/Managers, KFSA, Confidential, and Business Manager.

- 5.8 Approval Resolution #13-06 Ratifying Transfer of Funds: When the 2012-2013 budget was adopted, no decision had yet been finalized regarding the closure of an elementary school and the re-configuration of Ponderosa. With the closure of Fairview and the move of sixth graders to Ponderosa, remodeling of existing classrooms is necessary. As some of these expenses will be incurred in the current fiscal year, the appropriation in the 4000 function, Facilities Acquisition/Construction, needs to be increased by \$400,000.

The 2012-2013 budget included a transfer from the capital projects fund to the general fund in the amount of \$1,050,000 to hire new teachers and replace textbooks because the local option levy funds would not be available until 2013-2014. There is sufficient revenue in the current fiscal year to transfer this amount back to the capital projects fund, but the transfer appropriation in the 5200 function needs to be increased by \$150,000.

In the special revenue fund, the budget for support services appears to be less than adequate to complete the year, so the appropriation needs to be increased by \$200,000.

With adoption of the attached resolution transferring appropriations between functions, the district will fully comply with state budgeting regulations by providing sufficient budget authority in the specific functions. No funds will be transferred from the Contingency Fund; the resolution simply reduces the budget appropriation in one function and increases it in another function.

It was moved by Lori Theros, seconded by Bill Jennings and carried to approve Resolution #13-06 Transfer of Funds.

6.0 BOARD MEMBERS' COMMENTS:

- a. It was great to see additions to our budget and all employee groups agreeing to contracts.
- b. Excited about Ponderosa and changes occurring.
- c. Graduations were very nice.
- d. Mills' Play was outstanding.
- e. Thank you to Rick Vaughn for his service.
- f. Rick thanked other board members for allowing him to serve on the board.

7.0 COMMENTS FROM BOARD CHAIR:

- a. Thanked everyone for their hard work on employee contracts.
- b. Great graduations this weekend.
- c. Thanked Rick for being part of the board.
- d. Thanked staff for a great 2012-13 and looking forward to a successful 2013-14.

*The Klamath Falls City Schools' Board of Directors adjourned in Executive Session per
ORS 192.660(2)(i) at 8:53 p.m.*

8.0 EXECUTIVE SESSION:

- 8.1 Superintendent's Evaluation & Goal Setting

*The Klamath Falls City Schools' Board of Directors reconvened
into Open Session at 9:50 p.m.*

It was moved by Rick Vaughn, seconded by Minda Milani and carried to adjust the superintendent's contract with a 2% COLA increase in both 2013-14 and 2014-15 (July 1, 2013 – June 30, 2015). Further, there is a 5.4% increase in the insurance Cap the district pays toward the premium.

9.0 ADJOURNMENT: The Klamath Falls City Schools' Board adjourned the regular board meeting at 10:00 p.m.

Shaw Nee Stearns, Board Secretary