

**KLAMATH FALLS CITY SCHOOLS
REGULAR BOARD MEETING
October 8, 2012**

PLACE: A regular board meeting of the Klamath Falls City Schools was held at the Lucile O’Neill Education Center at 1336 Avalon, Klamath Falls, OR.

BOARD OF DIRECTORS

Donnie Boyd, Chair
Rick Vaughn, Vice-Chair
Bill Jennings
Minda Millani
Trina Perez
Lori Theros (via telephone)

OTHERS

Dr. Paul Hillyer, Superintendent
Dr. Bill Feusahrens, Personnel
Pat Baldini, Business Manager
Jeff Bullock, KUHS
Scott Mahaffey, IMTC
Dave Lemire, Special Ed
Shelly Hunt, Special Ed
Barbara Headden, Conger
Daymond Monteith, Ponderosa
Dena Haudenschild, Ponderosa
Tony Swan, Fairview
Charlene Herron, KUHS
Fred Bartels, Pelican
Ruth Krieger, Roosevelt
Wayne Amos, KUHS
Gerard Collins, Federal Programs
Maureen Lundy, KFEA
Steve Campbell, KFEA
Tonie Kellom, Adult Ed
Samantha Tipler, Herald and News
Lyle Ahrens, KOTI
Shaw Nee Stearns, Board Secretary
Other Interested Persons

1.0 PRELIMINARY BUSINESS

- 1.1 Call to Order: The board meeting was called to order by Chair Boyd at 6:34 p.m.
- 1.2 Roll Call: All board members present (6).
- 1.3 Public Welcome: Chairman Boyd gave a public welcome to audience members.
- 1.4 Public Forum: The following citizens gave input regarding the potential closure of an elementary school:
 - a. Kelly DeWall
 - b. Jacie Zahler
 - c. Camie Martin
- 1.5 Superintendent’s Comments:
 - a. Student Excellence Team: Visits to high-scoring Oregon schools
 - b. Student achievements results causing the district to re-examine the PLC and EBIS intervention processes
 - c. Graduation Steering Committee met last week
 - d. There will be a change in the parent conference schedule to develop more home/school partnership and goal setting
 - e. Common Core Standards and Smarter Balanced tests
 - f. Best Practices poster to be placed in classrooms
 - g. K-2 has put together a new report card reflecting actual proficiencies
 - h. PDSA plans are being developed
 - i. Collaborative Excellence Plan – A Communications Taskforce has been organized
 - j. Sixth-grade teams are being organized
 - k. Operational Excellence – First Excellence Indicator Report has been published

- l. Teacher Evaluation groups have begun their work
- m. PERS increase per each ADMw = \$253 for next year and every year after that. This means a 4% increase in the state budget would be necessary to maintain the current level of service

1.5 Gifts to the District

2.0 CONSENT AGENDA:

- 2.1 Approval of Minutes
- 2.2 Approval of Agenda
- 2.3 Approval of Personnel Agenda

It was moved by Minda Milani, seconded by Bill Jennings and carried to approve the Consent Agenda as presented.

3.0 REPORTS

- 3.1 Student Body Representatives: Sam Patterson from Klamath Union High School presented current events to the board.
- 3.2 Monthly Financial Report: A revenue and expenditure summary report/projection that includes transactions through September 30, 2012, was distributed. There is not a beginning balance for the 2012-2013 fiscal year; this figure will be posted after the 2011-2012 audit is complete. Salaries and benefits are now encumbered based on the September payroll and employee insurance selections.
- 3.3 Food Service Report: Kathy Cole, Food Service Supervisor, updated the board regarding the Food Service Department and changes made with Chartwells. She reported on a food allergy incident due to a breakfast food being manufactured in a peanut factory.
- 3.4 Pelican Elementary School Report: Pelican reviewed some of the student achievement data from Pelican last year and a brief presentation on the Daily 5 structure that allows students to be engaged in meaningful literacy activities. Pelican has implemented this structure over the past several years and has seen a significant boost in achievement because of it. Pelican also reviewed goals for the upcoming year.
- 3.5 Instructional Minutes Report:
The Klamath Falls City Schools meets or exceeds the Oregon Department of Education standards for required instructional minutes as outlined in Oregon Administrative Rule (OAR) 581-022-1620.

OAR 581-022-1620 - Required Instructional Time

(1) Each school district shall annually adopt and implement a school calendar which provides its students at each grade level with the following minimum number of instructional hours:

- (a) Grades 9-12 -- 990 hours;
- (b) Grades 4-8 -- 900 hours;
- (c) Grades 1-3 -- 810 hours;
- (d) Grade K -- 405 hours.

The calendar adopted by the Klamath Falls City Schools' Board of Directors meets or exceeds these minimum standards set by the Oregon Department of

Education. Information is included documenting our district's compliance with state requirements at each of the schools and grade spans.

(1) Each school district shall annually adopt and implement a school calendar which provides its students at each grade level with the following minimum number of instructional hours:

- Klamath Union High School = 1021 hours
- Link River High School = 1039 hours
- Ponderosa Middle School = 1003 hours
- Conger, Fairview, Mills, Pelican and Roosevelt Elementary Schools = 1033 hours
- EagleRidge High School = 996 hours

3.6 Excellence Indicator Report: The first data report on district Excellence Indicators was shared. Not all indicators have data available at this time as the district is in the process of collecting some items for the first time.

4.0 UNFINISHED BUSINESS:

4.1 Decision on the Possible Closure of an Elementary Building: The board will need to make a decision on the Long-Range Facility Task Force recommendation for closing an elementary school and determine which school will be closed.

Comments: The district is in the first year of a three-year levy. We will be trying to find a way to sustain things that were brought into the current budget at the end of the three years. A new problem, the PERS increase, also complicates the district's position. The Conger cafeteria additions were made to restructure the building to manage more students. Relocating sixth-grade students to Ponderosa was also included in this process.

It was moved by Bill Jennings and seconded by Rick Vaughn to close an elementary school beginning with the 2013-14 school year and the proposal would be to close Fairview Elementary School.

Comments: It is the staff and community members that make a building successful. The situation is troublesome and I am sorry it has to be Fairview.

The vote was as follows:

Donnie Boyd	Yes
Rick Vaughn	Yes
Bill Jennings	Yes
Trina Perez	Yes
Minda Milani	No
Lori Theros	No

The motion passed.

4.2 Approval of a Schoolyard Wildlife Habitat Grant: *This item will be placed on the November 2012 school board agenda.*

5.0 NEW BUSINESS:

- 5.1 Decision on OSBA's Data Project Training: OSBA has available a 3-4 hour training for board members on analyzing student achievement data. The board should decide whether they would like to commit to participate in this training.

Board Consensus was to proceed with the Data Project Training.

- 5.2 Board Member Resignation Procedure:

Due to board member Mark Halverson's resignation, effective September 14, 2012, the school board followed the procedure outlined below to appoint a new board member:

- a. The school board announced the resignation of Mark Halverson from the Klamath Falls City Schools' Board of Directors.
- b. Acceptance of Mr. Halverson's resignation: **It was moved by Bill Jennings, seconded by Minda Milani and carried to accept Mr. Halverson's verbal resignation from the Klamath Falls City Schools' Board of Directors.**
- c. An announcement was made regarding a vacancy on the Klamath Falls City Schools' Board. This vacancy will be advertised beginning October 9, 2012, for a 20-day period. If there is more than one application, interviews will be held by the board in a public meeting on November 5, 2012.

- 5.3 Discussion Regarding Triad's Lease Renewal: Triad is requesting a rolling three-year lease. The district is requesting increasing lease payments to \$5,250 per month. The district is also asking Triad to take care of all capital improvements, repairs, and all maintenance.

Consensus of the board was to move forward with the changes in Triad's Lease renewal.

- 5.4 Decision on Ponderosa Middle School Plan: Two plans for remodeling Ponderosa to take in sixth graders will be presented. The request is to approve the district to move forward with the design of the plan that would require building three classrooms and placing it out to bid. This is not a request to approve either of the two plans.

It was moved by Minda Milani, seconded by Trina Perez and carried to approve the district moving forward with the design of a plan that would require building three classrooms and placing it out to bid.

- 5.5 Revised Policy JECBA – Admission of Exchange Students: This revision of Policy JECBA – Admission of Exchange Students removes the artificial date that the district placed on the number of exchange students that can enroll at Klamath Union. This was a first reading and will appear on the November 2012 board agenda for approval.

6.0 BOARD MEMBERS' COMMENTS: None

7.0 CLOSING COMMENTS FROM BOARD CHAIR:

- a. This school closure is one of the hardest decisions I have ever made, but I believe this is the right decision.

8.0 ADJOURNMENT: The Klamath Falls City Schools' Board adjourned the regular board meeting at 7:56 p.m.