

# Klamath Union High School Transcript Request Form

Parents cannot request transcripts for a student once he/she attains 18 years of age

- Return the completed form with a copy of your picture identification and \$3 fee to:

**KUHS Registrar's Office**  
**1300 Monclaire Street**  
**Klamath Falls, OR 97601**  
*or fax to (541) 885-4276*

- Questions?** When requesting transcript information for current or former KU students, please contact the Registrar's Office at (541) 883-4710 Ext. 3040

Date: \_\_\_\_\_  Official  Unofficial

Name: \_\_\_\_\_

Maiden/Former name (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Please send my high school transcript to:**

My mailing address as shown above

University, College, School, Other (address below):

_____	_____
_____	_____
_____	_____
_____	_____

**IMPORTANT:** A copy of your picture identification is required

**FEE:** \$3 per transcript

*My signature authorizes Klamath Union High School to release my transcript records as directed above.*

Signature: \_\_\_\_\_

Return the completed form to KUHS with a copy of your picture identification and \$3 fee to:

**Klamath Union High School - 1300 Monclaire Street - Klamath Falls, OR 97601**